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MATERIALS INCLUDE--(1) TEACHING UNITS IN AGRICULTURAL PRODUCTION FOR USE WITH HIGH SCHOOL STUDENTS, YOUNG FARMERS, AND ADULT FARMERS, (2) TEACHING UNITS AND TRANSPARENCY MASTERS FOR BUSINESS AND OFFICE EDUCATION, AND (3) TEACHING UNITS FOR DISTRIBUTIVE EDUCATION, HEALTH OCCUPATIONS, HOME ECONOMICS, AND TRADE AND INDUSTRIAL EDUCATION. (EM)

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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INSTRUCTIONAL MATERIALS LABORATORY
DIVISION OF VOCATIONAL EDUCATION
COLLEGE OF EDUCATION
UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY 40506

Availability of Materials

As long as the supply will permit, a maximum of two copies of these materials will be made available to each state. The persons who receive these copies should be professional people who have state responsibilities in teaching materials, teacher education, or supervision. We regret that we are unable to supply materials for vocational teachers in other states. Vocational educators at the state level may, however, if they desire duplicate Kentucky materials for the use of their vocational teachers.

VT 02416

AGRICULTURE

Units For Use With High-School Boys

Soils

HS	1	Understanding the Physical Properties of Soil (Revised, 1963)
HS	2	Soil Management for Efficient Land Use (Revised, 1966)
HS	3	The Chemical Properties of Soil (Revised, 1966)
HS	4	Using Fertilizers and Other Soil-building Materials (Revised, 1965)

Crops

HS	6	Importance of Succeeding with Crops
HS	7	Principles of Plant Growth (Revised, 1962)
HS	8	Soil in Relation to Crops (Revised, 1962)

Tobacco

HS	12	Planning to Grow Tobacco (Revised, 1966)
HS	13	Producing Tobacco Plants (Revised, 1964)
HS	14	Growing Tobacco (Revised, 1962)
HS	15	Harvesting, Housing, Curing, Stripping, and Marketing Tobacco (Revised, 1963)

Hay

HS	17	Producing Hay, Other than Alfalfa (1961)
HS	18	Growing Alfalfa (1961)

Pasture

HS	20	The Importance of Pasture as a Crop (1959)
HS	21	Planning the Pasture Program (1965)
HS	22	Establishing Pasture (Revised, 1961)
HS	23	Managing and Maintaining Pasture (Revised, 1961)

Corn

HS	25	Preparing to Grow Corn (1965)
HS	26	Growing Corn (Revised, 1962)

Farm Animals

HS	33	Deciding on the Kind and Number of Farm Animals (1967)
HS	34	Breeding the Farm Animals (Revised, 1965)
HS	35	Feeding Livestock (Revised, 1963)
HS	36	Keeping Livestock Healthy (1960)

Sheep

HS 38 Spring-lamb Production (1961)

Hogs

HS 40 Hog Production (1961)

Beef Cattle

HS 45 Beef Production (1966)

Dairying

HS 47 Getting Started in Dairying (1960)
HS 48 Breeding (1960)
HS 49 Feeding Dairy Cows (Revised, 1959)
HS 50 Controlling Parasites and Diseases (1960)
HS 51 Managing the Dairy Herd (1960)

Farm Mechanics

HS 53 Beginning Shop Instruction (Revised, 1966)
HS 54 Sharpening and Fitting Hand Tools (Revised, 1966)
HS 55 Operating and Servicing Farm Tractors (Revised, 1966)
HS 56 Using Woodworking Machinery (Revised, 1966)
HS 57 Developing a Shop for Farm and Home (Revised, 1966)
HS 58 Farm Water Supply and Simple Plumbing (Revised, 1966)
HS 59 Farm Concrete and Concrete Masonry (Revised, 1966)
HS 60 Constructing Small Farm Buildings (Revised, 1966)
HS 61 Painting Farm Buildings and Equipment (Revised, 1966)
HS 62 Operating and Servicing Farm Machinery (Revised, 1966)
HS 63 Metalworking on the Farm (Revised, 1966)
HS 64 Farm Welding (Revised, 1966)
HS 65 Repairing and Maintaining Farm Machinery (Revised, 1966)
HS 66 Servicing and Maintaining Farm Tractors (1966)
HS 67 Making Use of Electricity on the Farm (Revised, 1966)

Farm Management

HS 71 Evaluating Selected Factors that Affect Success in Farming (Revised, 1961)
HS 72 Correcting Selected Farm Management Factors that Limit the Income from Farming (Revised, 1961)

Related

HS	74	Keeping the Kentucky Farm Record Book
HS	75	Farm Credit and Financing
HS	76	Using Farmer Cooperatives to Help the Farmer Increase His Net Farm Income (1963)

Home Beautification and Improvement

HS	81	Planning a Program of Home Beautification and Improvement (1962)
HS	82	Getting the Program of Home Beautification and Improvement Started (1962)
HS	83	Further Developing and Carrying Out the Program of Home Beautification and Improvement (1962)

Supervised Agricultural Experience

HS	85	Selecting and Planning Agricultural Experience Programs (Revised, 1967)
HS	86	Guiding Boys in Planning and Carrying Out Improved Practices (Revised, 1961)
HS	87	Guiding Boys to Keep Records (Revised, 1966
HS	88	Summarizing, Analyzing, and Using Records (Revised, 1967)

FFA

HS	90	The Organization and Operation of the FFA Chapter (1967)
HS	91	Developing Qualities of Democratic Leadership (1963)

Guidance

HS	93	Opportunities in Agriculture (1962)

Units For Use With Young Farmers

YF	1	Forestry and Wildlife in Farming (1961)
YF	6	Corn and Grain Feeds (1961)
YF	7	Hay and Pasture (1961)
YF	11	Breeding and Management (1963)
YF	12	Feeding Livestock (1963)
YF	13	Keeping Livestock Healthy (1963)
YF	31	Getting a Desirable Farm Situation (1961)
YF	32	Keeping and Using Farm Records (1963)
YF	34	Financing a Farm Business (including insurance, 1959)
YF	35	Making Farm Improvements (1959)

Course Outlines For Use With Adult Farmers

AF	3	Improving Land Use to Increase Farm Income (1962)
AF	4	Analyzing Farm Records to Increase Farm Income (1963)
AF	5	Dairying for Profit (1963)
AF	6	Producing Pork for Profit (1964)

BUSINESS AND OFFICE

Teaching Units

Checker and Cashier Training (includes use of the cash register)
Personal Develcpment and Work Habits
Supplement to Personal Development Unit--Grooming and Etiquette for Boys
The Influence of Automation on Business and Personal Life

Transparency Masters

Automation and Data Processing
Bookkeeping I
Business Forms

DISTRIBUTIVE EDUCATION

DE	64	Job Interview
DE	81	Need for Merchandise Information
DE	83	Brands, Testing Services, Guarantees, and Warantees
DE	84	Labels and Attached Descriptive Materials
DE	106	Grocery Department

HEALTH OCCUPATIONS

Sterilization and Disinfectants (Teaching Unit)
Surgical Technique (Teaching Unit)
Microbiology (Teaching Unit)

HOME ECONOMICS

Course Consisting of Four Major Units, "Upgrading Program for Child Day-Care Personnel

TRADES AND INDUSTRY

Lathe for Machine Shop (Teaching Unit)
Carpentry (Course of Study)